

# November 2007 Training Opportunities

*For training opportunities, you will need to register through your Agency Training Contact Person (ATCP)*

Mon	Tues	Wed	Thurs	Fri
			1	2
5 <b>Basic American Sign Language, Week 8 of 8</b> 10:00a.m.-11:30a.m. IN Government Center South, Indianapolis, Rm 16 SPD Classroom	6 <b>HOLIDAY</b>	7 <b>Information &amp; Records Management</b> 9:00a.m.-1:00p.m. IN Government Center South, Indianapolis, Rm 16 SPD Classroom	8 <b>Selection &amp; Interviewing</b> 9:00a.m.-3:00p.m. IN Government Center South, Indianapolis, Rm 16, SPD Classroom	9
12 <b>HOLIDAY</b>	13 <b>Workplace Harassment Prevention</b> 1:30p.m.-4:00p.m. IN Government Center South, Indianapolis, Rm 16 SPD Classroom	14	15 <b>Pre-Retirement Planning Seminar</b> 8:30a.m.-4:30p.m. IN Government Center South, Auditorium	16
19	20	21	22 <b>HOLIDAY</b>	23 <b>HOLIDAY</b>

26	27	28	29	30
----	----	----	----	----